



**NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA
ALUMNI ASSOCIATION
PUNE CHAPTER**

Minutes of Executive Committee meeting held on 17th and 24th June

Attendees:

OFFICE	NAME	BATCH
Chairman	B K Pipariya	1974
Vice-Chairman	Lalit Sahoo	1992
Chapter Secretary	Leo Paulose	2012
Treasurer	Gauresh	2015
Member	Nitika Gupta	1997

Planned discussion points (agreed via mail circulated one week before the meeting):

1. Update on renewals
2. Discussion regarding upcoming annual get-together
3. Updates from NITRAA HQ (including details of NITRAA Annual Day)
4. Discussion regarding website
5. ~~Discussion regarding career counseling session~~
6. Discussion regarding NITRAA Pune semi-annual meeting

Summary of discussion during meeting:

1. Plan third Sunday for EC meeting going forward (06:00 pm - 07:00 pm). Next meeting on 23rd July
2. Pune will be hosting the 'Second Annual Day' on 15, 16 and 17th December 2017
3. Theme of the Annual Day is finalized. Days to be:
 - a. Friday night
 - b. Saturday full day
 - c. Sunday morning
4. Add additional topic on "greening of the automobile sector" to be added post confirmation from NITRAA HQ
5. Semi-annual meeting to be held in 30th July. Venue options is Pride (min guarantee: 25)
6. Session on "Demystifying GST" by external speaker. Name: TBD
7. Registration rates:
 - a. Alumni - Rs 600
 - b. Non-alumni - Rs 1000

Actionables:

ITEM	FOCAL	ETA
Share the below with Gauresh: <ul style="list-style-type: none">• Share balance sheet• Share NITRAA Pune database• Share bank details• Request pic and bio for website• Share constitution	Leo	DONE
Plan ricky of venues for NITRAA Annual Day: <ul style="list-style-type: none">• Tech Mahindra• Hotels	Leo	DONE
Launch mail to membership regarding meeting in July	Gauresh	DONE
Create event in MERA EVENTS for semi-annual meeting. Capture: <ul style="list-style-type: none">• Name• Batch• Branch• Email id• Mobile number• Company name (optional)• Designation (optional)	Gauresh	DONE
Release website: <ul style="list-style-type: none">• Add downloadable content• Update EC details• Request for updating of data	Leo	TBD
Renewals to be pushed for NITRAA Pune: <ul style="list-style-type: none">• Split names for renewals to be done among EC	EC	TBD
Request NITRAA HQ for Rs 35,000 sponsorship	Leo	TBD

For any further queries around the EC meeting, please feel free to reach out to the Chapter Secretary Leo Paulose (leopaulose@gmail.com ; +91-9673135083)